

EMMANUEL CHURCH

Position: Production Lead

Full Time Position: Salary range based on experience.

Report to: Lead Pastor

Purpose: Lead production and lead production teams in developing worship services that will allow Emmanuel to experience God through production. This includes developing a qualified team, scheduling for weekend services, leadership and coordination of guides, and overall management of the production teams.

Relates to: Emmanuel Core Teams, Staff and Elders

Essential Responsibilities:

Production Responsibilities

- Lead the production team in implementing the worship services.
- Work with the Teaching Pastor and Creative Team to plan each service.
- Schedule sound, lighting, camera, and ProPresenter teams for worship services.
- Provide adequate resources and equipment for the work of the ministry.
- Lead in recruiting, training and maintaining volunteers for all aspects of production (creative teams, sound, lighting, ProPresenter, etc.).
- Coordinate skill training activities for team members (i.e. ProPresenter, lighting, sound, etc.).
- Perform other duties as assigned.

Other Responsibilities

- Attend all staff meetings & Growth events
- Consistent weekly in office hours
- Attend Emmanuel church wide strategic events
- Attend weekly Sunday services
- Become a member at Emmanuel (Attend, Serve, Give)

Experience/Qualifications

- A clear testimony and ongoing spiritual growth
- Full agreement with Emmanuel's doctrinal statements, mission and vision.
- Serves in the area of passion at Emmanuel.

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Desirable Gifts, Qualities, Skills and/or Personal Attributes

- Spiritual Gifts: leadership, administration, shepherding
- Team Builder/Team Player
- Passion for the Lord, the local church and children
- Compassionate, relational, approachable
- Able to effectively manage volunteers and paid staff

Church Website

www.theemanuelchurch.com