

EMMANUEL CHURCH

Position: Experience Coordinator

Stipend Position: Part Time; approx 10-12 hrs/wk; compensation based on experience

Reports to: Worship Lead

Purpose: Assist Worship Lead, as a member of the Experience Core Team, with worship team building/coaching and worship service planning and execution; collaborate with production team to create and direct service elements that enhance the weekend gathering. [Although “experience” encompasses all aspects of a person’s visit to our church (i.e. “from the street to the seat”), this position focuses on worship/creative aspects of Experience].

Essential Responsibilities

Administrative and Planning Responsibilities

- Attend approx. 3 out of 4 monthly service planning meetings (generally Thursdays between 1 and 3pm)
- Attend approx. 2 out of 4 staff meetings per month (generally Wednesdays at 1pm)
- Initiate and sustain regular “creative block” meetings with production/comms
- Work closely and assist members of the experience core team to thoughtfully and prayerfully select music and integrate new songs that align with biblical doctrine and the church’s statement of faith.

Team Leadership Responsibilities

- Reiterate and cultivate a culture/community within the experience core teams that expresses Emmanuel’s core values (loving others, authentic relationships, Christ-centered worldview, simple excellence) and aligns with the overarching mission of the church (i.e. love God, build community, make disciples)
- Exhibit relational leadership: Maintain intentional awareness of team member’s strengths, weaknesses, and areas for growth, and encourage the team toward biblical worship (e.g. worship as a lifestyle, not an event)
- When needed, attend rehearsals as Coach role (you may be asked to attend one rehearsal per month, as a Coach, during a week in which you are NOT leading)

Experience Responsibilities

- Direct the Experience Team in developing initiatives that will enhance our weekend experience, including intentional usage of pre- and post-service elements, worship time, teaching, transitions, creative media, lighting, stage design and layout, etc (e.g. see WORSHIP EXPERIENCE INITIATIVE 2024 – WORSHIP ENGAGEMENT)
- Work closely with Experience Team (i.e. worship coordinator(s), experience lead, worship lead, production lead, and teaching team) to design services that are well-prepared and well-executed, spirit-led, and compelling.

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- Lead (or assist in leading), approx. 24-30 worship sets per year. In other words, twice per month plus special services (e.g. holidays, worship nights). "Leading" will be defined as: guiding and directing one's team as well as the congregation, vocally and instrumentally, from the platform and within the "front line".
- Assist in the planning and execution of special worship services (e.g. Easter, good friday, Christmas, worship nights)
- On occasion, collaborate with, and assist, production team with regard to videography, creative media, marketing/comms, and other creative-content and engaging service elements used to promote and/or enhance the weekend gathering

Experience/Qualifications

- A clear testimony and ongoing spiritual growth; evidence of sanctification and daily time in the Lord's presence
- A high level of character and integrity within the community; above reproach
- Full agreement with Emmanuel's doctrinal statements, mission, and vision
- 5 years experience in leading and developing musical teams
- Highly proficient in musical performance; vocal and instrumentation
- A bachelor's degree or higher in music, worship arts, ministry, marketing, business, leadership, or similar (experience may count in lieu of formal education)
- A clear "call" to ministry and alignment with the core values of Emmanuel's culture
- Spiritual Gifts: leadership/shepherding, administration, mercy
- Team builder/team player; excellent large group communication
- Biblical understanding of worship and ability to teach this to others
- Compassionate, relational, approachable, emotionally-stable
- Able to manage volunteers

Church Website

www.theemmanuelchurch.com